

datacaptureform

This is a data capture form only – all applications must be made using our Online Mortgage Application Service

NB – The order of questions on this form follow the data capture order in our online portal

Intermediary Details

Intermediary Name					
Company name					
FCA Status	Directly Authorised	<input type="checkbox"/>	Appointed Representative	<input type="checkbox"/>	<input type="checkbox"/>
FCA Number					
Registered address					
Principal FCA Number / Name	/				
Is sale advised?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
How was the sale made?	Face to face	<input type="checkbox"/>	Non face to face	<input type="checkbox"/>	<input type="checkbox"/>
Name of Network					
Name of Mortgage Club					

Pre-requisite Questions

Does the application meet the following minimum standards?	Tick Boxes Below		Notes
The applicant(s) have not previously been convicted for fraud, terrorism, organised crime, money laundering, arson or possession or supply of drugs	Yes	No	
The property is not in Northern Ireland	Yes	No	
The property does not require a stage build mortgage	Yes	No	
The property is not subject to shared ownership / shared equity	Yes	No	
The property meets the security criteria	Yes	No	
All applicants are UK tax payers	Yes	No	
All applicants have a valid work permit or statutory ability to be employed	Yes	No	
The applicant(s) have not missed any payments on any mortgage or secured lending in the last 6 months	Yes	No	
No applicant(s) have previously been party to a mortgaged property that has been repossessed	Yes	No	
Does either applicant have any criminal convictions other than those which are spent under the Rehabilitation of Offenders Act 1974 (or equivalent), or any pending prosecutions relation to any aspect of dishonesty, such as theft, robbery, fraud, or arson; which may have bearing on your future employment or the likely conduct of the mortgage?	Yes	No	

Loan Details

Loan Purpose					
First Time Buyer	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
Right to Buy?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
Estimated Value / Purchase Price	£				
Loan Amount	£				
Term	____years ____months				
Repayment Type	Capital Repayment (interest only not available from TML)				
Will this be applicant's main residence	App 1	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	App 2	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

If purchase, please provide the Source and amount of Deposit

Savings	Sale of Existing Property	Sale of Shares/Investment	Inheritance	Family Gifted Deposit	Equity Gifted Deposit	Builder Vendor Deposit	Personal / Secured Loan
£	£	£	£	£	£	£	£

Other/Details

If remortgage, how are funds being used?

Debt Consolidation	Repay Existing Mortgage	Home Improvements	Holiday	Car Purchase	Invest in / Purchase Business	Buy to Let Investment	Holiday Home	Purchase Equity
£	£	£	£	£	£	£	£	£

Other (if other, please provide details)

Applicant Details

Applicant Details	Applicant 1				Applicant 2			
	Title							
First Name								
Middle Name								
Surname								
Date of Birth	/ /				/ /			
National Insurance Number								
Estimated Retirement Age								
Gender								
Nationality								
Permanent Right to reside in the UK	Yes		No		Yes		No	
Length of Residency	Years:		Months:		Years:		Months:	
From Birth	Yes		No		Yes		No	
Diplomatic immunity	Yes		No		Yes		No	
Marital Status: (Choose one)								
Single	Yes		No		Yes		No	
Married	Yes		No		Yes		No	
Civil Partnership	Yes		No		Yes		No	
Divorced	Yes		No		Yes		No	
Separated	Yes		No		Yes		No	
Living with Partner	Yes		No		Yes		No	
Common Law	Yes		No		Yes		No	
Annulled Civil	Yes		No		Yes		No	
If the applicant has been known by another name in the last 6 years, please provide full details (including title)								

Address Details & History (Please provide address history to cover the last 3 years)

Current Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of Time at this address	_____Years _____Months	_____Years _____Months
Residential Status at this address (choose one)	Owner with Mortgage		Owner with Mortgage
	Owner without Mortgage		Owner without Mortgage
	Renting – Private Landlord		Renting – Private Landlord
	Renting – Local Authority / Social Landlord		Renting – Local Authority / Social Landlord
	Renting – Letting Agent		Renting – Letting Agent
	Living with Relatives		Living with Relatives
	Living with Friends		Living with Friends
Previous Address	Address Line 1		
	Address Line 2		
	County		
	Post Code		
	Length of Time at this Address	_____Years _____Months	_____Years _____Months
Residential Status at this address	Owner with Mortgage		Owner with Mortgage
	Owner without Mortgage		Owner without Mortgage
	Renting – Private Landlord		Renting – Private Landlord
	Renting – Local Authority / Social Landlord		Renting – Local Authority / Social Landlord
	Renting – Letting Agent		Renting – Letting Agent
	Living with Relatives		Living with Relatives
	Living with Friends		Living with Friends
Previous Address	Address Line 1		
	Address Line 2		
	County		
	Post Code		
	Length of Time at this Address	_____Years _____Months	_____Years _____Months
Residential Status at this address	Owner with Mortgage		Owner with Mortgage
	Owner without Mortgage		Owner without Mortgage
	Renting – Private Landlord		Renting – Private Landlord
	Renting – Local Authority / Social Landlord		Renting – Local Authority / Social Landlord
	Renting – Letting Agent		Renting – Letting Agent
	Living with Relatives		Living with Relatives
	Living with Friends		Living with Friends
Additional Address Information			

Additional Notes:

Employment													
Employment Status				Applicant 1				Applicant 2					
Employed				Yes		No			Yes		No		
Self-Employed				Yes		No			Yes		No		
Fixed Term Contract				Yes		No			Yes		No		
Retired				Yes		No			Yes		No		
Unemployed				Yes		No			Yes		No		
Homemaker				Yes		No			Yes		No		
More than 25% Shareholding of company?				Yes		No			Yes		No		
Employed by a family member?				Yes		No			Yes		No		
Has contract previously been renewed?				Yes		No			Yes		No		
Renewal of contract or alternative been secured?				Yes		No			Yes		No		
Employed Occupation & Income													
Full time?				Yes		No			Yes		No		
Occupation													
Start date of employment (mm/yy)				/				/					
Basic Salary (annual income)				£				£					
Overtime				£				£					
Commission				£				£					
Bonus				£				£					
Allowance				£				£					
Previous Employment (if current employment is less than 12 months)													
Occupation													
Start date (mm/yy)				/				/					
Secondary Income - Secondary Employment Status				Applicant 1				Applicant 2					
Employed				Yes		No			Yes		No		
Self-Employed				Yes		No			Yes		No		
Fixed Term Contract				Yes		No			Yes		No		
Retired				Yes		No			Yes		No		
Unemployed				Yes		No			Yes		No		
Homemaker				Yes		No			Yes		No		
More than 25% Shareholding of company?				Yes		No			Yes		No		
Full time				Yes		No			Yes		No		
Fixed Contract?				Yes		No			Yes		No		
Has contract previously been renewed?				Yes		No			Yes		No		
Renewal of contract or alternative been secured?				Yes		No			Yes		No		
Secondary Occupation & Income													
Full time?				Yes		No			Yes		No		
Occupation													
Start date of employment (mm/yy)				/				/					
Basic Salary (annual income)				£				£					
Overtime				£				£					
Commission				£				£					
Bonus				£				£					
Allowance				£				£					
Self-Employment Please provide your confirmed income for at least 1 year (Please provide 2 years of confirmed income if available)													
Occupation													
Date Commenced Trading (mm/yy)				/				/					
Percentage of Business Owned				%				%					
Earned income		Year ending	MM / YY	£				£					
		Year ending	MM / YY	£				£					

Other Sources of Income		
Investment	£	£
Dividends/Drawings	£	£
Pension (Private)	£	£
Pension (Company)	£	£
Pension (State)	£	£
Maintenance	£	£
Other	Details	£

Lending into Retirement (If the loan extends beyond retirement, please complete the following sections)

Source of Income (Retired)		
State Pension	£	£
Private Pension	£	£
Investment Income	£	£
Other	Details:	

Does the applicant foresee any changes in the level of their income or expenditure which may affect their ability to meet mortgage repayments? If yes, please details provide below:

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Credit Commitments For joint applicants, if mortgages or other commitments are shared the information should be given only once

Monthly Rental Commitment (if applicable)	£	£
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Current Residential Mortgages		
To be redeemed on completion?	Yes	
Reasons for not redeeming on completion		
Property to be Let	Yes	
Property Unencumbered	Yes	
Other (provide details)		
Monthly residential mortgage repayment	£	
Residential mortgage balance outstanding	£	
Estimated value of current residential property	£	

Mortgage & Secured Loan History		
Does the applicant have any other Mortgages or Secured Loans (not BTL)?	Yes	
Outstanding Balance (for each loan)	£	
Monthly Payment (for each loan)	£	
End Date (for each loan)		
Repay on Completion?	Yes/ No	

Store / Credit Cards							
Applicant	Card Provider	Last 4 digits of card number	Balance	To be repaid on Completion?			
			£	Yes	No		
			£	Yes	No		
			£	Yes	No		

Loan & Hire Purchase						
Applicant	Lender	Account No	Balance	Monthly Payments	End Date (mm/yy)	To be repaid on completion?
			£		/	Yes No
			£		/	Yes No
			£		/	Yes No

Buy To Let		
Does the applicant own any investment/buy-to-let properties?	Yes / No	Yes / No
Total Number of Properties		

Adverse Credit Details:		Applicant 1		Applicant 2	
Secured Arrears					
Highest level of arrears in last 12 months:					
Mortgage		months		months	
Secured Loan		months		months	
Secured Loan		months		months	
Secured Loan		months		months	
Highest level of arrears last 24 months:					
Mortgage		months		months	
Secured Loan		months		months	
Secured Loan		months		months	
Secured Loan		months		months	
Defaults					
Applicant		Date Registered	Amount	Date of Satisfaction	
		/ /	£	/ /	
		/ /	£	/ /	
		/ /	£	/ /	
County Court Judgements					
Applicant		Date Registered	Amount	Date of Satisfaction	
		/ /	£	/ /	
		/ /	£	/ /	
		/ /	£	/ /	
IVA/Debt Management/Protected Trust Deed					
Applicant	Type (IVA/DMP/TD)	Date Registered	Amount	Date of Satisfaction	
		/ /	£	/ /	
		/ /	£	/ /	
		/ /	£	/ /	
Bankruptcies					
Applicant		Date of Order		Date Discharge	
		/ /		/ /	
		/ /		/ /	
		/ /		/ /	
Repossession or Property Surrender					
Applicant		Date of Repossession / Order		Date Discharge	
		/ /		/ /	
		/ /		/ /	
		/ /		/ /	
Household Expenditure		Applicant 1		Applicant 2	
Alimony	£			£	
Council Tax	£			£	
Childcare (if applicable)	£			£	
Buildings & Contents insurance	£			£	
Child Maintenance	£			£	
Ground Rent & Service Charge	£			£	
Court Fines	£			£	
Dependents					
No. of non-applicant adult dependents					
No. of child dependents over 5 years of age					
No. of child dependents under 5 years of age					

Property Details

TML will instruct a standard valuation on submission of the full mortgage application. If the borrowers require a Home Buyer or full structural report, this will have to be organised independently.

Property Address

Address Line 1	
Address Line 2	
Address Line 3	
County	
Post Code	

Property Description

House	Bungalow	Flat	Studio Flat	Maisonette	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Property Type

Detached	Semi-detached	End Terraced	Mid Terraced	Back to Back	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Certificate Type (if less than 10 years old)

NHBC	Zurich Municipal	Building Life Plan Scheme	Premier Guarantee	Architects Certificate	No warranty
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other

Rooms

No. of Kitchens	No. of Bathrooms	No. of Bedrooms
<input type="text"/>	<input type="text"/>	<input type="text"/>

Tenure

Freehold	Leasehold	Commonhold	Absolute Ownership
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Type of Purchase

Private	Purchase from Local Authority	Purchase from Housing Association	Purchase at Auction	Purchase from Landlord as Tenant	Purchase from Builder	Purchase from Relative
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Years remaining on lease (if applicable)

Number of storeys in building (Flats/Apartments)

Floor number of flat (Flats/Apartments)

Does property have a lift? Yes No

Is property a new build? Yes No

Year of Construction

Is the property connected to or above a commercial property? (if yes, please provide details) Yes No

Is any of the property to be used from commercial purposes? (if yes, for what type of business?) Yes No

Did the applicant(s) purchase the property as part of a Social Housing Scheme? / /

If yes, what was the date of purchase? (mm/yy)

Is the property ex-social housing? Yes No

Does the property include more than three acres of land? Yes No

TML Fees		Added to Loan			
Completion Fee		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Telegraphic Transfer Fee		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Other Fees		Intermediary Fee		Specialist Distributor Fee	
Fee Amount	£			£	
When payable (tick appropriate)	On Application	<input type="checkbox"/>		On Application	<input type="checkbox"/>
	On Offer	<input type="checkbox"/>		On Offer	<input type="checkbox"/>
	On Completion	<input type="checkbox"/>		On Completion	<input type="checkbox"/>
How payable?	Paid to broker		<input type="checkbox"/>	Paid to Packager	
Refundable amount	£			£	
Contact Details		Applicant 1		Applicant 2	
Home Telephone Number					
Work Telephone Number					
Mobile Telephone Number					
Email Address					
Convictions					
Does the applicant have any criminal convictions other than those which are spent under the Rehabilitation of Offenders Act 1974 (or equivalent), or any pending prosecutions relation to any aspect of dishonesty, such as theft, robbery, fraud, or arson; which may have bearing on your future employment or the likely conduct of the mortgage? Please provide details:	Yes		<input type="checkbox"/>	No	
Current Employment Contact Details		Applicant 1		Applicant 2	
Company Name					
Address 1					
Address 2					
Address 3					
Post Code					
Telephone Number					
Employed by a family member?	Yes		<input type="checkbox"/>	No	
Self-Employment Contact Details		Applicant 1		Applicant 2	
Company Name					
Telephone Number					
Address 1					
Address 2					
Address 3					
Post Code					
Accountant used to prepare accounts?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
Accountant Company					
Accountant Contact Name					
Accountant Qualification					
How long have Accountant's acted for the applicant?	_____ Years _____ Months		_____ Years _____ Months		
Accountant Address 1					
Accountant Address 2					
Accountant Address 3					
Accountant Post Code					
Landlord Details		Applicant 1		Applicant 2	
Landlord Name					
Address 1					
Address 2					
Address 3					
Post Code					
Date Tenancy commenced	/ /		/ /		

Arrangements for Property Access

Provide details for the valuer to gain access to inspect the property:

Contact Name	
Contact Type (Applicant, Builder, Vendor)	
Telephone Number	
Any additional access information	

Other Occupants

Upon completion, will there be any other occupants living at the property who are aged 17 or over?	Yes		No		
Name(s)					
Date(s) of Birth	/ /				
Relationship to applicant					
Name(s)					
Date(s) of Birth	/ /				
Relationship to applicant					

Solicitor Details

TML operates a solicitor panel and will appoint a solicitor to act on both its behalf and on behalf of the applicant. If the applicant wishes separate legal representation to act on their behalf, full details of the solicitor acting on behalf of the applicant should be captured

By choosing to have separate legal representation, the applicant(s) will be liable for both sets of legal fees.

Does the applicant wish to use The Mortgage Lender appointed solicitor? If no, please provide the applicant's solicitor details below.	Yes		No		
Solicitors Firm Name					
Solicitors Name					
Address 1					
Address 2					
Post Code					
Contact Telephone Number					
Fax Number					
Email Address					
DX number					
Direct Debit Details					
Bank Sort Code					
Account Number					
Account Holder Name					

Additional Notes: