

The details contained within this summary are essential in order to provide the Lending/Credit Manager with a thorough overview of the proposal and ALL questions must be answered clearly to avoid delay. Please note we do not lend for new business start-ups.

BROKER DETAILS	
<b>All introducers involved in the transaction need to be listed here</b>	
<b>Shawbrook broker partner details (submitting intermediary):</b>	
Name of firm	Telephone number
Contact name	Email address
<b>Broker fee amount</b> to be deducted on completion (max 1.5% of advance) £	
<b>Other introducer details (1)</b>	
Name of firm	Telephone number
Contact name	Email address
<b>Other introducer details (2)</b>	
Name of firm	Telephone number
Contact name	Email address

APPLICANT SOURCE	
At Shawbrook, where possible we aim to support our broker partners with referrals from both applicants and introducers. We understand that the names and details of your applicant sources is something that you want to protect, however in order to continue to support with referrals we need to understand the effectiveness of these, therefore can you please confirm the source of this applicant.	
Introducer from own panel	Direct applicant recommended by existing applicant
Introducer from network/affinity relationship	Direct applicant from own marketing campaigns
Shawbrook referred introducer	Direct applicant referred by Shawbrook

LOAN REQUIREMENTS			
Loan amount	£	Term	years
LTV requested	%		
Product		TB1	TB2
Repayment options	Part capital repayment		Full capital repayment

MORTGAGE PURPOSE			
Purpose of mortgage	Purchase	Remortgage	
<b>PURCHASE</b>			
Purchase price £		Estimated completion date	/ /
Deposit source			
<b>REMORTGAGES</b>			
Amount of outstanding finance £		Estimated property value £	
Name of current lender (s)			
Amount of additional capital being raised (if applicable) £		(If any capital being raised the next question is mandatory)	
Please detail the reasons for the remortgage, providing a full breakdown of any capital raising			
Original purchase date	/ /	Original purchase price £	

Explanation for any increase in value since original purchase

**APPLICANTS**

Applications in the name of a Limited Company will require all directors with shareholding of at least 20% to provide a personal guarantee and therefore please complete personal details of guarantor(s). We also require a structure chart to include directors, shareholders, parent companies, interests held by offshore companies/trusts etc.

Application type Individual/Partnership      LLP      UK Limited Company      Offshore Limited Company (please attach a structure chart)

Limited Company name

**BORROWER 1/GUARANTOR**

**BORROWER 2/GUARANTOR**

Title

Title

Surname

Surname

Forename(s)  
(including any middle names)

Forename(s)  
(including any middle names)

Date of birth

Date of birth

Address/ Correspondence address for company

Address/ Correspondence address for company

Years at this address      years  
months

Years at this address      years      months

Previous address if less than 3 years

Previous address if less than 3 years

**INCOME, ASSETS AND EXPENDITURE**

Company net asset position £

Adjusted net profit for the latest trading year £

Individual net worth £

Individual net worth £

Please confirm that the applicant's personal income is sufficient to support their personal expenditure      Yes      No

Please confirm that the applicant's personal income is sufficient to support their personal expenditure      Yes      No

**EXPERIENCE**

Please detail below the applicant's experience and trading history. For applicants who have operated but not owned a business, relevant sector experience is a necessity. New business start-ups are not acceptable. (Please feel free to add a CV as supporting information if you feel it would be beneficial)

**SECURITY**

No of properties being offered as security

Full addresses of all securities being offered including postcode

Property type      Semi-Commercial      Commercial  
                          Retail      Leisure      Pub      Offices      Industrial

Property description

If there is anything non-standard about the property, title or ownership please give details

**ADDITIONAL SECURITY DETAILS**

	Property address	Purchase price/estimated value £	Property description	1 <sup>st</sup> charge	2 <sup>nd</sup> charge	Outstanding balance
1						
2						

**BANKING & CREDIT CONDUCT**

Banking & credit conduct – Please provide an overview on how the applicant has conducted their credit and banking facilities. We will review bank statements prior to Formal Mortgage Offer however it is important to understand if the applicant has had any issues with late or missed payments, returned items or exceeded overdraft facilities. Reference to mitigating circumstances and explanations should be provided within summary of proposal section.

Mortgage facilities

Other credit facilities

Personal bank account/s

Business bank account/s

**SUMMARY OF PROPOSAL**

Please outline the purpose of the loan including full details of the applicant's objectives along with the merits of the proposal. Mitigating points relating to any negative aspects should also be explained in this section in order for an accurate initial assessment to take place. If the security is to be occupied by a related company, full details should be explained.

**ATTACHMENTS**

AIP form or detailed summary of case – with all sections completed and any supporting information relating to experience or the overall summary

Accounts for the last 2 trading years

Signed checklist (below) or Credit Search Consent Form signed by the applicant(s)

Structure chart for company applications

**DATA PROTECTION CHECKLIST**

Please complete all of the items on this checklist. If you are unable to confirm all of the points then the applicant must complete and sign a Credit Search Consent Form.

I have read the Script for Obtaining Consent to the applicant, which includes details about credit reference agency and other searches, and they have confirmed their acceptance to proceed

I confirm that the script used was the latest version, taken from the Shawbrook Broker Hub

Date and time consent obtained from applicant

If over the telephone, was the call recorded? Yes No

Print broker name

Date

Broker signature \_\_\_\_\_

